

This MEMORANDUM OF UNDERSTANDING provides further detail regarding the Joint Services Committee established by Bradford, Calderdale, Kirklees, Leeds and Wakefield Councils ("the Councils").

1. The Councils have entered into a Deed dated 6^{September} 2004 and this Deed provides a general framework for the operation and management of the Joint Services Committee.
2. The Joint Services Committee has no separate legal identity and therefore with regard to matters requiring the provision of legal identify it is for the Councils to determine appropriate arrangements.
3. The Councils have agreed that support services will be provided by one of the Councils, except in circumstances described in the Deed, and Wakefield have been appointed Support Services Authority. In this context Wakefield will normally act on behalf of the other Councils where legal status is required and particularly in respect of matters relating to contracts, civil and criminal litigation.
4. With regard to the provision of Standing Orders, Financial Procedure Rules and Standing Orders for Contracts the Joint Services Committee will use those Standing Orders and Rules currently applying in Wakefield, as suitably adapted, and it will be the responsibility of Wakefield to obtain approval of such Standing Orders and Rules following prior consultation with the Joint Services Committee. Having approved Standing Orders and Rules, Wakefield will then arrange for them to be accepted by the Joint Services Committee.

5. The staff appointed by the Joint Services Committee to carry out the functions of the Joint Services Committee will be employed by Wakefield, conditions of employment will normally be those applying in Wakefield but Wakefield and the Joint Services Committee will agree arrangements for the consideration and determination of conditions of employment.
6. Support services, as already indicated in paragraph 3, will be provided by Wakefield, the Councils, in consultation with the Joint Services Committee, will review the arrangements relating to support services three years from the commencement of the Deed dated 6²⁰⁰⁴ September, and every subsequent three years to ensure that the arrangements reflect value for money for all the Councils and the Joint Services Committee.
7. The arrangements described in this Memorandum of Understanding can be varied by the Councils following consultation with the Joint Services Committee.

Dated 6²⁰⁰⁴ September 2004

Gerry A Danby

Signed on behalf of Bradford Metropolitan District Council

authorised by:
Legal and Democratic Services Director

Signed on behalf of the Borough Council of Calderdale

→ h. [signature]

ACTING PRINCIPAL SOLICITOR

K. A. Ahmad

Signed on behalf of the Borough of Kirklees

Signed on behalf of Leeds City Council

N. Jackson
5 Director of Legal and Democratic Services

E. Egle

Signed of behalf of the Council of the City of Wakefield

DATED 6th September

2004

I HEREBY CERTIFY THAT THIS IS A
TRUE AND EXACT COPY OF THE
ORIGINAL'



For and on behalf of J A Pepperell
Head of Legal & Democratic Services
County Hall
Wakefield

**WEST YORKSHIRE JOINT SERVICES
AGREEMENT**

BETWEEN

- (1) City of Bradford Metropolitan District Council**
- (2) The Borough Council of Calderdale**
- (3) The Council of the Borough of Kirklees**
- (4) Leeds City Council**
- (5) The Council of the City of Wakefield**

